

Area of interest:

Please return completed form to:

**Human Resources, St Cuthbert's Care, St Cuthbert's House, West Road, Newcastle upon Tyne, NE15 7PY**

## Section 1 - Personal Details

Name:

Date of birth:    /    /

Address:

Post Code:

Home telephone number:

Mobile number:

National Insurance number:

Email address:

Would you require a work permit or any other endorsements to work in the United Kingdom?    Yes / No

## References

Please give the names and addresses of two people who can comment on your suitability for this post. One of these must be from your school or college and the other one should be a professional person, if possible at a business address. If you have already left school, please provide the name and address of an employer / professional person.

Name:

Address:

Post Code:

Telephone number:

In what capacity known?

May we contact this referee  
prior to an offer of employment?    Yes / No

Name:

Address:

Post Code:

Telephone number:

In what capacity known?

May we contact this referee  
prior to an offer of employment?    Yes / No

## Section 2 - Employment History

Please list any Work Experience / Part time work / Voluntary work

Employer's name and address:

From  
Month / Year

To  
Month / Year

Job title / main duties:

### Section 3 - Education / Qualifications

Name and address of school / college:	From Month / Year	To Month / Year	Qualifications obtained:

### Section 4 - Health & Other Relevant Information

How many days absence through illness or injury have you had in the last three years?  
*(Please provide reasons)*

Most jobs will require some degree of physical and mental activity that can affect certain health conditions. Is there anything concerning your medical history or state of health that is relevant to your application, or do you require any reasonable adjustments for the job for which you are applying?

If there are any health concerns in respect of your application or subsequent employment, a medical examination or information may be required. Successful candidates will be required to complete a pre-employment questionnaire.

Please declare any issues that have been raised in respect of your work experience / part time work / voluntary work:

**Please attach an accompanying letter explaining why you have chosen to apply for this Apprenticeship and what qualities you believe you can bring to the job**

In the event of a successful application a disclosure may be requested from the Disclosure & Barring Service. Having a criminal record will not necessarily exclude you from consideration; this will depend on the nature of the position you have applied for and the circumstances and background of your offences.

**Declaration**—I declare the information contained in this application to be correct. I understand that supplying false or misleading information may lead to automatic disqualification from appointment or dismissal. I also consent to the information provided being stored on a manual and/or computerised filing system in line with Data Protection Regulations and also consent to information being provided to external bodies in line with requirements.

Signed:

Date:

